

LOWER CAMPSCOTT FARM

Holiday Cottages

Old Dairy Function Room at Lower Campscott Farm

Capacity & Terms of Use

The Old Dairy function room is available for use by guests of Lower Campscott Farm.

The stated capacity is for 40 guests.

A damage deposit of £200 is payable by the person responsible for the booking. This can be taken in the form of a card imprint. The deposit will be returned in full or card details destroyed within 1 week after the event providing there is no major damage.

Doors and windows must be closed after 11.00pm and noise volumes reduced in respect of other guests and Lower Campscott's neighbours.

If playing any amplified music please ensure noise levels are appropriate, taking into consideration other guests and Lower Campscott's neighbours.

At the end of your evening/ event/ meeting please turn off all the lights and lock the doors.

In keeping with the rest of Lower Campscott, the function room is a no smoking environment.

Decoration of Function Room

Please advise us of any decorations you plan to put up in the Function room.

Please only use Blue tack to attach any decorations.

The following are not permitted:

- Candles or any naked flames.
- Decorations attached to any lighting fixtures.
- Any decorations that impede emergency exits.

Cleaning, rubbish and recycling

Unless you have arranged specifically otherwise, please ensure that at the end of your function/ event or on departure you please leave the function room as you found it ensuring:

Crockery etc is not moved from the function room to cottages and vice versa, or between cottages themselves.

Rubbish and recycling is put in the main bins opposite the games room.

The kitchen is clean. Crockery, pots, pans and utensils are clean and put away.

Decorations are removed carefully and the floor is swept.

If you have used an outside caterer that they have tidied up as necessary.

Any damage is reported to the Lower Campscott office.

Your co-operation is appreciated. If you have any questions please do ask us.

Kathy & Tony Mortimer

Lower Campscott Farm Holiday Cottages
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